

# Privacy and Security Policies

Thank you for visiting our website. This statement applies specifically to msrp.maryland.gov.

## Information Collected and Stored Automatically

When you browse this website, read pages, or download information, certain information about your visit is automatically gathered and stored. This information does not identify you personally, and includes the following:

- The internet domain (example: google.com) and the IP address (the number automatically assigned to your computer when surfing the Web) from which you access the site,
- The type of browser and operating system used to access the site,
- The date and time you access the site,
- The page(s) you visit and the documents you download from the site, and
- The address from which you linked to our website.

This information is used to make this website more useful to visitors, and to learn about the number of visitors to our site and the types of technology our visitors use. We do not track or record identifying information about individuals and their visits.

## Email

If you send us email, we use the information you send us to respond to your inquiry, just as we do with written correspondence. Email correspondence, like mailed correspondence, may become a public record. As a public record, your correspondence could be disclosed to other parties upon their request, in accordance with Maryland's Public Information Act and related regulations.

## Links to Third Party Sites

Some links on this site or any other site owned, operated, licensed, sponsored, or controlled by MSRP are not under the control of MSRP and MSRP is not responsible for the contents of any linked site or any link contained in a linked site, or any changes or updates to such sites. MSRP is not responsible for webcasting or any other form of transmission received from any linked site. MSRP is providing these links to you only as a convenience and the inclusion of any link does not imply endorsement by MSRP of the site.

## General Privacy Policy

It is our policy to preserve the privacy of personal records and to protect confidential or privileged information. It also is our policy not to create personal records unless there is a clearly established need for the personal information in them, and that such information will be appropriate and relevant to the purposes for its collection, accurate and current to the greatest extent practicable, and not obtained fraudulently. Such information will be disclosed publicly

only as required by the Public Information Act or as necessary or permissible to carry out official duties. Under State law, these policies do not apply to information gathered for certain specified purposes, such as the investigation of a possible violation of the law.

## **Privacy Policy Changes**

Changes to our website may necessitate changes to our privacy statement. Notification will be posted on the [msrp.maryland.gov](http://msrp.maryland.gov) website homepage in the Privacy and Security link. The information contained in this privacy statement applies only to [msrp.maryland.gov](http://msrp.maryland.gov), and not to any linked sites or all websites maintained by Maryland State agencies. You should review the individual privacy statements at any linked site that you visit.

## **Site Security**

To ensure that [msrp.maryland.gov](http://msrp.maryland.gov) is secure and remains available to all users, the Maryland Supplemental Retirement Plans employs commercial software programs to monitor network traffic to identify unauthorized attempts to upload or change information, or otherwise cause damage. Except for authorized law enforcement investigations, no other attempts are made to identify individual users or their usage habits. Unauthorized attempts to upload information or change information on this service are strictly prohibited and may be punishable under State and Federal laws that protect against fraud and abuse of computer systems.